

Straight2Bank Set Up (New/Existing S2B Users)

1. Online banking general settings

As a New Client, your Straight2Bank Group ID will be set up by default.

Existing Straight2Bank Group ID (If applicable)		Existing account number	
Name of the entity owning the above S2B Group ID			
Please choose a format to receive your reports sent by email	Base currency		

Email domain Standard Chartered Bank should send emails to (part of email address after the @ symbol e.g. @sc.com):

2. Authorisation matrix rules

Can the same user create and authorise the same payment?	Yes	No
Do you require authorisers to approve payments in the order that the Signing Group is listed? (e.g. A then B)	Yes	No
Would you like the payment to be automatically sent to the bank for processing once fully approved?	Yes	No
Should your administrators have sole control or operate under maker-checker with dual control? Administrators are responsible for managing your Straight2Bank set up including the creation and maintenance of other users, assigning entitlements and limits, and configuring usage of the system.	Dual	Single Administrator

3. Authorisation matrix signing rules

Apply to all active operating accounts at the point of this application.

Specific account no.(s) _____ Currency of authorisation _____

1 Approving group combination		Limit up to	
2 Approving group combination		Limit up to	
3 Approving group combination		Limit up to	
4 Approving group combination		Limit up to	

Specific account no.(s) _____ Currency of authorisation _____

1 Approving group combination		Limit up to	
2 Approving group combination		Limit up to	
3 Approving group combination		Limit up to	
4 Approving group combination		Limit up to	

Example 1: Unlimited – 1 'A' (Singly). **Example 2:** Unlimited – 2 'A'. **Example 3:** Up to \$100k – 1 'A' + 1 'B'; Unlimited – 1 'B' + 1 'C'.
Example 4: Up to \$50k – 1 'A' + 1 'B'; Up to \$150k – 1 'A' + 1 'C'; Unlimited – 1 'B' + 1 'C'. Please indicate approving group for users assigned 'Authoriser' role in
Section 4: User Information.

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4. Online banking users

Please read the notes below before you fill up this section:

1 Definition of user roles

- Administrator – For user management (creation, modification and deletion of user assigned 'Operator' and/or 'Viewer' role and the corresponding service entitlements) as well as token management.
- Viewer – View account details and transactions.
- Operator – Create all types of transactions.
- Authoriser – Approve transactions.

2 Foreign Exchange – User assigned with 'Operator' and/or 'Authoriser' role will be allowed to book and accept a foreign exchange rate on your behalf during cross currency payment initiation or creation of a foreign exchange transaction. Once the exchange rate has been accepted by a user, a foreign exchange contract is made and a foreign exchange contract reference will be assigned to the agreed rate. The foreign exchange contract reference must be linked to a payment which is to be made by the value date as specified in the foreign exchange contract. If payment is not made by such date or has been cancelled, you agree to be liable for the costs of, and/or any loss incurred by the Bank (directly or indirectly) arising from, the unwinding (of a part or the whole, as the case may be) of the foreign exchange transaction. Please select 'No' if you do not wish to grant user the access to Request for Quote (RFQ).

3 For **New User**, please indicate your **preferred User ID** (min 3, max 10 characters with no spacing between characters and no symbols). The Bank will assign User ID at its sole discretion of the Preferred User ID is left blank or cannot be allocated.

4 For the list of specific payment types, please refer to the Straight2Bank Setup Guide. The guide can be found in our Bank's website under Services > Useful Forms > Straight2Bank.

User information 1

Full name		Straight2Bank User ID	
Email address		User role	Administrator Viewer Operator
Mobile number ()			Authoriser - Approving group _____
Country of residence			Payroll access (Local salary payment): Yes No
Date of birth (dd/mm/yyyy)			RFQ access: Yes No
Accounts access			
All active operating accounts at the point of processing this application.		Specific account no.(s) _____	
Payment types	All Specific payment types		

User information 2

Full name		Straight2Bank User ID	
Email address		User role	Administrator Viewer Operator
Mobile number ()			Authoriser - Approving group _____
Country of residence			Payroll access (Local salary payment): Yes No
Date of birth (dd/mm/yyyy)			RFQ access: Yes No
Accounts access			
All active operating accounts at the point of processing this application.		Specific account no.(s) _____	
Payment types	All Specific payment types		

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Special instruction

[including any deletion requests of Group ID and User ID, please indicate here]

I/We, the Approving signatory/signatories, confirm that users have the authority to perform roles and functions designated in this form.

Approving signatories

Full name	
Title/Position	
Date	

Approving signatories

Full name	
Title/Position	
Date	

SV. / V.I.P.