

Application Form For Change In Salary Crediting Account

Instructions:

Please complete this form and send it to your Human Resources personnel for processing.
Do NOT return to Standard Chartered Bank (Singapore) Limited.

Date: _____

To: Name of Human Resource Officer _____

Dear Sir / Madam

I would like to request for a change in the bank account which my salary is to be credit to. Please arrange for my salary to be credited to my Standard Chartered deposit account with immediate effect via GIRO.

My existing and new bank account information are as follows:

	Existing Salary Crediting Bank Account	New Salary Crediting Bank Account with Standard Chartered Bank (Singapore) Limited
Name of bank:		Standard Chartered Bank (Singapore) Limited
Name of Account Holder(s):		
Account Number:		
Purpose Code:		"SALA – Salary Payment"

If you need clarification, please contact me at:

Office: _____

Mobile: _____

Home: _____

Thank you.

Yours sincerely,

Name of Employee: _____

NRIC / Passport No.: _____

Employee No.: _____