

How to fill in this form

- ✓ Please use **BLOCK LETTERS** to complete this form
- ✓ Leave boxes blank if they do not apply to you
- ✓ All sections are compulsory unless otherwise stated
- ✓ If you make a mistake, please print a fresh page
- ✓ Please keep a copy of this form together with the relevant terms and conditions for your record

1 Client Information

Name of Entity <i>(insert FULL legal name exactly as it appears in the constitutional documents)</i>	
Registration Number	

2 Contact Details

Contact Person's Name <i>(insert FULL legal name exactly as it appears in the constitutional documents)</i>	Designation of Contact Person		
Contact Details	Office	Mobile	
	E-mail	Fax	

3 Group Company Information

Is your entity part of a group companies?	Yes	No	
Estimated Group Annual Sales Turnover (S\$'000) <i>(if applicable)</i>			

4 Financial Summary

	Latest FY (dd/mm/yyyy)
Sales (S\$'000)	
Net Profit Before Tax (S\$'000)	
Total Assets (S\$'000)	
Total Liabilities (S\$'000)	

5 Borrower's Other Financial Commitments

Name of Financial Institution		Facility Type	
Limit	Monthly Instalment Type and Amount		
Undisbursed Amount	Outstanding Amount	Remaining Tenor	months
Interest Rate	Commencement Date (dd/mm/yyyy)	Secured	Yes No
Collateral Details			

Signature of Director/ Authorised Signatory	Signature of Director/ Authorised Signatory	S.V.

Business Working Capital (BWC) Renewal Form

6 Facilities Requested

Purpose of Loan *(please tick where applicable)*

For working capital

For import/export of goods

For purchase of local goods & services

For buying of equipment/machinery/vehicles

For renovation of business premises

Other business
purpose
(please specify)

Import Facility			Export Facility		
Facilities	Preferred Credit Limit or Loan Amount Requested	Tenor	Facilities	Preferred Credit Limit or Loan Amount Requested	Tenor
Import LC – Sight/Usance		days/Beneficiary	CBN Clean/Discrepant		days/Beneficiary
Trust Receipt/Import Loan		days/Beneficiary	Docs against Payment		days/Beneficiary
Shipping Guarantee		days/Beneficiary	Docs against Acceptance		days/Beneficiary
Invoice Financing		days/Beneficiary	Invoice Financing		days/Beneficiary
Other <i>(please specify)</i>		days/Beneficiary	Other <i>(please specify)</i>		days/Beneficiary

When tenor for LC/TR/Import Loan/Invoice Financing is applied with **more than 120 days**, please provide additional justification for applied tenor.

Working Capital		Others		
Facilities	Preferred Credit Limit or Loan Amount Requested	Facilities	Preferred Credit Limit or Loan Amount Requested	Tenor
Overdraft		Guarantee, Standby LC		days/Beneficiary
Short Term Loan		Plain FX Forwards/ Flexible Forward		days/Beneficiary
Total Facility Requested				

Term Loan – This section is required when a customer applies for both LAP (and/or C-Mortgage) and BWC concurrently or using existing property as collateral

Facilities	Preferred Credit Limit or Loan Amount Requested	For Bank Use Only	
LAP		Transact Reference No./ RLS Loan No.	
Mortgage		Transact Reference No./ RLS Loan No.	

CAT2 Limit – Following information will be filled out for CAT2 limit application

Sales in Foreign Currency			Purchase in Foreign Currency		
Currency Type	Amount	Payment Terms	Currency Type	Amount	Payment Terms
FX Derivative limit offered by other banks in nominal limit (USD K)					

When tenor for CAT2 limit is applied with **more than 120 days**, please provide additional justification for applied tenor.

I/We prefer to be granted loan amount and/or credit limit for each Trade and Working Capital Facilities as indicated above. I/We also note that the loan amounts or credit limit(s) for my/our other existing credit facilities that are not listed above will remain unchanged.

Signature of Director/ Authorised Signatory	Signature of Director/ Authorised Signatory	S.V.

Business Working Capital (BWC) Renewal Form

7 Declaration by Borrower and Principal(s)/Guarantor(s)

1. I/We agree to provide the Bank with all information and/or documents that the Bank may from time to time require from me/us for them to process the review of my Credit Facilities to continue to provide me with the Credit Facilities granted and/or to support my/our application to for above revised Credit Facilities, and I/we undertake to ensure that all the particulars and information that we may from time to time provide to the Bank are accurate and true.
2. I/We acknowledge that the Bank is not obliged to continue to make available my Credit Facilities and/or offer me/us any of the above revised Credit Facilities applied for at the corresponding loan amount requested and/or preferred credit limit(s) set out in Section 6. If the Bank does decide to offer me/us any of the revised Credit Facilities applied for in Section 6 above, I/we acknowledge and accept that the Bank cannot offer the Credit Facilities to me/us with loan amounts or credit limits that exceed the corresponding loan amount requested or preferred credit limit(s) that I/we have indicated our preference for in Section 6.
3. In the event that I/we do not apply for a revision of the Credit Facilities in Section 6 above, I/we acknowledge that the Bank may still reduce my/our existing credit limit or loan amount at its sole discretion.
4. I/We hereby authorise and give the Bank consent to conduct credit checks on me/us (including but not limited to checks with any credit bureau recognised as such by the Monetary Authority of Singapore) and/or make such references and enquiries as the Bank may consider necessary (including on multiple occasions for any periodic reviews/enquiries) and to obtain and verify and/or disclose or release any information relating to me/us and/or any of my/our account(s) with the Bank to any party or source as the Bank may from time to time deem fit at the Bank's own discretion and without any liability or notice to me/us. I/We understand and acknowledge that the multiple pulling of the Credit Bureau Score of an individual may affect the eventual result of the Credit Bureau Grade of the individual.
5. Without prejudice to the Bank's rights to disclose information relating to its customers under the common law, the Banking Act (as amended or re-enacted from time to time) or otherwise, I/we further authorise the Bank to disclose any of my/our information and particulars, including but not limited, the particulars of this form and the revised Credit Facilities applied for or may be granted hereunder, to any of the Bank's head office, branches, representative offices, subsidiaries, related corporations or affiliates worldwide, any credit bureau approved by the relevant authority, the Bank's agents, contractors and any other persons for any purpose as the Bank deems fit in the Bank's discretion.
6. Further, I/we understand, acknowledge and agree that a request and demand for any information from any authority will be complied with by the Bank without further reference to me/us.

For Sole Proprietor (only sole proprietor to sign)

I, the undersigned, declare that I am the sole proprietor of the above-mentioned Firm and, until written notice from me to the contrary, the Bank is entitled to regard me as the sole proprietor and honour only my signature as binding on any documents executed on behalf of the firm for the purposes of and/or in relation to the Credit Facilities applied for. I hereby authorise the Bank to rely on my specimen signature below for the Bank's verification purposes and I hereby undertake and agree to indemnify the Bank for relying and/or acting on any document/instruction executed for the purposes of and/or in relation to the Credit Facilities applied for, as long as they bear my specimen signature below.

For Partnerships (all partners to sign)

We the undersigned declare that we are the partners of the above-mentioned Firm and, until written notice from either or all of us to the contrary, authorise the Bank to regard us as the only partners of the partnership and to honour only our signatures as binding on any documents executed on behalf of the firm for the purposes of and/or in relation to the Credit Facilities applied for, in accordance with the mandate below. We hereby authorise the Bank to rely on our specimen signatures and mandate below for the Bank's verification purposes and we hereby undertake and agree to indemnify the Bank for relying and/or acting on any document/instruction executed for the purposes of and/or in relation to the Credit Facilities applied for, as long as they bear any or all of our specimen signatures below, in accordance with our mandate.

8 Consent

I/We have read and understand all the applicable terms and conditions entered into with the Bank (including but not limited to the General Business Banking Terms and Conditions [including the terms relating to Lending Services, Trade Services and Foreign Exchange Services] as the same may be updated or amended from time to time at sc.com/sg/business/booklet).

For Authorised Signatory

Signature of Authorised Signatory

Name

Date (dd/mm/yyyy)

Signature of Authorised Signatory

Name

Date (dd/mm/yyyy)

For Personal Guarantors

Signature of Guarantor 1

Name

Date (dd/mm/yyyy)

Signature of Guarantor 2

Name

Date (dd/mm/yyyy)

Signature of Guarantor 3

Name

Date (dd/mm/yyyy)

Signature of Guarantor 4

Name

Date (dd/mm/yyyy)