

ACCOUNT CLOSURE REQUEST

Date : _____

The Manager, Standard Chartered Bank Nepal Limited, _____ (Branch)

Please close my/our Account No. :

Title of Account : _____

Currency of Account : _____

I/We hereby surrender the following :

ATM Card No. 1 :

~~ATM Card No. 2 :~~

~~Cheque~~ Book with unused cheques bearing numbers (from) _____ (to) _____ with confirmation that no cheque is outstanding for payment.

Kindly, also cancel Standing Instructions (if any).

Please pay the entire balance i.e. principal plus interest accrued in the form of :

Cash Payment Order / Draft _____

Internal Transfer to Account No. :

Title of Account : _____

REASONS FOR CLOSURE

Please tick appropriate box :

- Change in Title of Account
- Funds required for Business/Investment/Personal Purpose
- Interest Rates
- Due to following service related issue (please tick)
 - Attitude
 - Knowledge
 - Availability
 - Turn around time

 Account Holder's Signature

BANK USE ONLY

Calculations

Account Balance : _____
 Interest Applied : _____
 Tax Deducted : _____
 Charges (If any) : _____
 Net Payable : _____

 Approved by - BM/CSO/ARM