Standard Chartered

Corporate Account Opening Application Form

sc.com/ng

© Copyright 2016 Standard Chartered Bank. All rights reserved.

x

1 Entity Particulars

Entity Name

(insert full legal name as it appears in constitutional documents)

Type of Entity ☐ Sole Proprietorship ☐ Partnership ☐ Private Limited ☐ Public Limited ☐ Foundation/NGO ☐ Other _____

Nature of Business/ Industry

Date of Incorporation D D M M Y Y Y Y

Country of Incorporation _____

Country of Operation _____

Years in Operation _____

Tax Identification No. _____

Entity Registration No. (where applicable) _____

Transactions with Overseas (country) _____

SCUML Registration No.

Annual Sales Turnover NGN _____

Tax Resident Status ☐ Resident ☐ Non-resident

Is Your Entity Affiliated With Another Entity? ☐ Yes ☐ No

If Yes, Name Of Entity _____

Type of Affiliation ☐ Holding Company ☐ Associate Company ☐ Subsidiary Company

CRM No/Borrower's Code

1A Entity Contact Details

Telephone (Mobile)

Telephone (Office) + country code area code

Preferred Email Address

Registered Office Address

Address of Operation/Mailing Address (if different from above)

1B Personal Information of Sole Proprietor Only

Resident Permit No.

Issue Date M M Y Y

Expiry Date M M Y Y

Marital Status ☐ Married ☐ Single ☐ Other _____

Place of Birth _____

Tax Identification number _____

State of Origin _____

1C Details of Next of Kin for the Sole Proprietor Only

Full Name

TITLE FIRST

MIDDLE LAST

Relationship _____

Date of Birth D D M M Y Y Y Y

Gender ☐ Male ☐ Female

© Copyright 2016 Standard Chartered Bank. All rights reserved.

x

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

Mailing Address

POBOX CODE CITY

1D Other Bank Details (please indicate your bank account details)

	Bank/Branch Name/Country	Account Number	Account Status (Active/Dormant)
1			
2			
3			
4			

2 Which Account(s) Would You Like To Open?

Account Type

- ☐ Current Account
- ☐ Goldcrest Account
- ☐ Business Essential Account
- ☐ Term Deposit
- ☐ Call
- ☐ Others _____ Please Specify

Currency Options

- ☐ NGN ☐ USD ☐ EUR ☐ GBP ☐ Other _____
- ☐ NGN ☐ USD ☐ EUR ☐ GBP ☐ Other _____
- ☐ NGN ☐ USD ☐ EUR ☐ GBP ☐ Other _____

For Trade and Lending Products and Debit Cards, please fill in separate forms.

2A Account Activity Profile

Source of Fund _____

Reason and Purpose for Opening Account ☐ Investment ☐ Loan Repayment ☐ Payroll ☐ Overdraft Facility ☐ Others _____ Please Specify

Anticipated Account Activity (please tick the relevant boxes below)

Transaction Type	No. of Transactions Per Month			Total Amount (USD Equivalent) Per Month		
Deposits	☐ 0-10	☐ 11-50	☐ >50	☐ <500K	☐ 500K =<1,000K	☐ >=1,000K
Withdrawals	☐ 0-10	☐ 11-50	☐ >50	☐ <500K	☐ 500K =<1,000K	☐ >=1,000K
Outgoing International Transfers	☐ 0-10	☐ 11-50	☐ >50	☐ <500K	☐ 500K =<1,000K	☐ >=1,000K

3 Please Consider These Valuable Services

	Yes	No
*Cheque Book	☐	☐
**S2B	☐	☐
***E-Statements	☐	☐

*You will be required to pre confirm any cheque above a certain amount as determined by the Bank from time to time. If you would like to have specific amount for pre confirmation, please state the amount in the box provided under Section 5 (Special Instructions).

**S2B is our Internet Banking Solution for businesses which allows you to access your account statements, make payments online and customise user access, while providing signatories with the capability to authorise payments conveniently.

Kindly fill out the S2B form on page 4 of this form if you require S2B set up.

***e-Statements will be sent to your preferred email address as indicated in Section 1A of this form. We will not send physical statements unless requested below. The default frequency for sending out the e-statements on your Current Accounts and Saving Accounts will be monthly unless otherwise stated below:

*Physical statement ☐ Yes ☐ No *Frequency ☐ Monthly ☐ Quarterly

© Copyright 2016 Standard Chartered Bank. All rights reserved.

Standard Chartered

4 Company Profile

Company Name
Registered business name

Mailing Address
Token(s) will be sent to this address

No | Street | Area
City | State
Country | Postal Code

Primary Contact and Other Users

Full Name As in passport/NRIC	Passport/NRIC	Mobile Number	E-mail Address	Profile Type#	User Login ID^	Signing Limit	
						Currency	Amount
User 1 (Primary Contact)							
User 2							
User 3							

^User to indicate their preferred User Login ID. Min 3 & Max 10 alphanumeric with no spacing between characters.

#Select one from the following profile types for each user:

A* Administrator With Full Access
- Access to all accounts
- Access to book FX
- Payment and payroll initiation
- Payment and payroll approval
- Full administrative right*

B1 Approver (With Payroll)
- Access to all accounts
- Access to book FX
- Payment and payroll initiation
- Payment and payroll approval

C1 Initiator (With Payroll)
- Access to all accounts
- Payment and payroll initiation

B2 Approver (Without Payroll)
- Access to all accounts
- Access to book FX
- Payment initiation
- Payment approval

C2 Initiator (Without Payroll)
- Access to all accounts
- Payment initiation

D1 Viewing Only
- Access to all accounts
- Viewing only
- Access to reports and alerts

A* - able to control user(s) access to S2B, including modifying and assigning user(s) access. adding new user(s) and locking and unlocking of user(s) access.
Note: Access to reports and alerts are available for all profile types.

4A S2B Authorisation Matrix

Number of approvers required to complete a transaction Maximum transaction amount will be the lowest signing limit amongst the approvers	1 Approver (Default if only 1 user access is created) 2 Approvers (Only if ≥ 2 users access are created) 3 Approvers (Only if 3 or more users access are created)
Can users approve self-initiated transactions? If only 1 user access is created, the default setting is 'Yes"	☐ Yes ☐ No

4B Signatories

I/ We hereby acknowledge and agree that Straight2Bank will be provided by Standard Chartered Bank (Nigeria) Limited (the "Bank") in accordance with and subject to the prevailing terms and conditions of this service as set out in the Bank's prevailing Standard Terms and applicable Country Supplement(s), which are to be read together with the Bank's prevailing Account Terms and applicable Country Supplement(s) (collectively, the "Standard Terms"). The Standard Terms may be amended at the Bank's sole discretion from time to time, and Straight2Bank is, and will continue to be, made available at the Bank's sole discretion. Copies of the Standard Terms are available at any branch of the Bank or on the Bank's website at sc.com/ng.

For and on behalf of _____

Approving Signatory	*Approving Signatory*
Name: _____	Name: _____
Date: _____	Date: _____

4C For Bank Use Only

SCI ID	Group ID	
	EBBS Master ID	SV

© Copyright 2016 Standard Chartered Bank. All rights reserved.

x

5 Account Operating Mandate

	Name of Signatory	Assign Authority Level (e.g. A, B, C)	Define Mandate (Single and/or Joint)	Assign Authorising Limit (Single)	Assign Authorising Limit (Joint)
1					Specify in Special Instructions space below
2					
3					
4					
5					

Special Instructions {define joint authorising limit, signing combinations and pre-confirmation threshold (if any)}.

*Pre-confirmation amount

Please also state the amount if you would like to have specific amount for pre-confirmation, other than the amount set by the bank from time to time in the special instruction box above.

6 Authorised Signatory(ies)

Authorised Signatory

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DD MM YYYY

Gender ☐ Male ☐ Female

Nationality

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DD MM YYYY

ID Expiry Date DD MM YYYY

Mother's Maiden Name

Occupation

Local Government Area

State of Origin

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

Photograph

Specimen Signature

© Copyright 2016 Standard Chartered Bank. All rights reserved.

x

Authorised Signatory

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DDMMYYYY

Gender ☐ Male ☐ Female

Nationality _____

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DDMMYYYY

ID Expiry Date DDMMYYYY

Mother's Maiden Name _____

Occupation _____

Local Government Area _____

State of Origin _____

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

Photograph

Specimen Signature

Authorised Signatory

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DDMMYYYY

Gender ☐ Male ☐ Female

Nationality _____

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DDMMYYYY

ID Expiry Date DDMMYYYY

Mother's Maiden Name _____

Occupation _____

Local Government Area _____

State of Origin _____

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

Photograph

Specimen Signature

© Copyright 2016 Standard Chartered Bank. All rights reserved.

7 Partners, Shareholders or Directors details

Partner/Shareholder/Director Details

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DDMMYYYY

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DDMMYYYY

ID Expiry Date DDMMYYYY

Gender ☐ Male ☐ Female

Mother's Maiden Name _____

Local Government Area _____

State of Origin _____

Occupation _____

Job Title _____

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

Partner/Shareholder/Director Details

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DDMMYYYY

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DDMMYYYY

ID Expiry Date DDMMYYYY

Gender ☐ Male ☐ Female

Mother's Maiden Name _____

Local Government Area _____

State of Origin _____

Occupation _____

Job Title _____

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

© Copyright 2016 Standard Chartered Bank. All rights reserved.

x

Partner/Shareholder/Director Details

Full Name

TITLE FIRST

MIDDLE LAST

Date of Birth DDMMYYYY

ID ☐ National ID ☐ Passport ☐ Voter's Card ☐ Driver's License

ID No.

Bank Verification No.

ID Issue Date DDMMYYYY

ID Expiry Date DDMMYYYY

Gender ☐ Male ☐ Female

Mother's Maiden Name _____

Local Government Area _____

State of Origin _____

Occupation _____

Job Title _____

Telephone (Mobile)

Email Address

Residential Address

STREET NO STREET NAME

NEAREST BUS STOP CITY

LOCAL GOVT AREA STATE

8 Declaration

General Terms and Conditions

1. I/We agree that the Bank will send all correspondence in electronic form using email or any other electronic media. However, the Bank reserves the right to send paper correspondence to the last known address as per the Bank's records.
2. I/We represent and warrant that all information (including any documents) I/We have given to the Bank in connection with this application, is correct, complete and not misleading. If this is not the case, I/We will be personally liable. I/We must notify the Bank if I/we become aware that any information I/we have given changes, is incorrect or misleading. I/We confirm that all personal information provided in this application form and that of the authorised persons (if any) and signatories (if any) will apply to the account(s) I/we hold with the Bank unless I/we expressly tell the Bank otherwise.
3. I/We represent and warrant that I/we have power and all necessary authorisations to own my/our assets and carry on any business I/we conduct, to enter into each of the Bank's banking agreements and any other arrangement with the Bank and to comply with my/our obligations and exercise my/our rights under them.
4. I/We authorise the Bank to disclose to, and verify any of the information I/we have given to the Bank or my/our credit standing from anyone the Bank may consider appropriate (such as an authority or credit reference agency).
5. I/We consent to each of Standard Chartered Bank PLC and its subsidiaries (Standard Chartered Investment Services (SCIS) for investment products) and affiliates (including each branch or representative office) ("Standard Chartered Group"), its officers, employees, agents and advisers disclosing information relating to us (including details of the Bank's banking agreement, the accounts, the products or any arrangement with the Bank) to the Bank's head office and any other member of the Standard Chartered Group in any jurisdiction ("permitted parties"); professional advisers, service providers (whether located in Nigeria or outside Nigeria) for the purposes of providing any service to us in connection with this application (including data processing), or independent contractors to, or agents of, the permitted parties, such as debt collection agencies, data processing firms and correspondents who are under a duty of confidentiality to the permitted parties, any actual or potential participant or sub-participant in relation to any of our obligations under the Bank's banking agreement between us, or assignee, novatee or transferee (or any ofifcer, employee, agent or adviser of any of them), any credit reference agency, rating agency, business alliance partner, insurer or insurance broker of, or direct or indirect provider of credit protection to, or any permitted parties; any court, tribunal or authority (including an authority investigating an offence) with jurisdiction over the permitted parties; a merchant or member of VISA International or MasterCard International or China Union Pay where the disclosure is in connection with the use of a card; any authorised person or any security provider; anyone the Bank considers necessary in order to provide us with the services in connection with an account.
6. I/We have been provided with and confirm to have read and understood or have been explained to (in the language I/We understand) the Bank's Account Terms, Standard Terms, Country Supplement, Service Application Forms/Terms, Master Credit Terms, General Trade Terms and Investment Service Terms and Conditions (ISTC), all forming part of the Bank's banking agreement which are also available at the Bank's branches and I/We agree to be bound by them. I/We acknowledge that I/We are bound by any variation the Bank makes to these documents, in accordance with the Bank's banking agreement. In particular, I/We understand that by entering into the Bank's banking agreement, I/We give indemnities, authorisations, consents and waivers and agree to limitations on the Bank's liability. I/We understand that the ISTC shall apply to all transactions in relation to investment products (other than investment linked insurance products) that I/We enter into with or through the Bank and that the ISTC shall not apply to me/us if I/We do not enter into any investment products with or through the Bank.
7. I/We agree that the Bank has the right to set off the amount held in lien/term deposit against which a cash secur ed facility(ies) has been granted to us by the Bank, in the event of default. I/We authorise the Bank to purchase such foreign currency with the monies standing to the credit of our account(s) as may be necessary, to effect the set off and settle any outstanding amount on the loan facility, where necessary to facilitate the offsetting of the facility in default. I/We agree that the lien/term deposit will only be lifted upon full repayment of the facility(ies). I/We agree that I/We shall lay no claim whatsoever to the funds under lien/term deposit until such time the facility is repaid in full.
8. I/We agree not to issue cheque(s) against my/our accounts if not sufficiently funded in compliance with the Dud Cheque Laws and Regulations.
9. I/We authorise the Bank to debit my/our account with the applicable charges for legal search conducted on my/our account at the Corporate Affairs Commission or relevant agency/authority.
10. I/We understand that under the applicable Taxation Laws of Nigeria, interest paid to resident and non resident applicants is subject to withholding tax.
11. I/We agree to be bound by this declaration on this application form together with the Board resolution provided.

Authorised Signatory Name & Designation	Signature	Date
Authorised Signatory Name & Designation	Signature	Date
Authorised Signatory Name & Designation	Signature	Date

© Copyright 2016 Standard Chartered Bank. All rights reserved.

9 For Bank Use only

A. To be filled by sales/branch staff

Sales Person's Name _____ Closing ID _____

Sourcing ID _____ Signature _____

Referral Person's Name _____ Referral ID _____

RM/ARM Name _____ RM/ARM Code _____

Sales/Branch Manager's Name _____ Sales/Branch Manager's Signature _____

Address Verification ☐ Yes ☐ No

B. To be filled by branch

Account Number

Relationship Number

Branch Code _____

Master Number

Client Segment Code _____

Ultimate Country Code _____ ISIC Code (4 digit) _____

Institution Classification _____ ISIC Code (6 digit) _____

Constitution Code _____ Operating Instructions _____

Product Code _____ Interest Code _____

GL Department ID _____ Fund Ownership _____

C. To be filled by middle office/eCDD

Risk Code _____ Risk Reason _____

Assigned Risk Reason Code _____ Residency Classification _____

Static Data Input by _____ Data Validation by _____

Sign & Date _____ Sign & Date _____

© Copyright 2016 Standard Chartered Bank. All rights reserved.