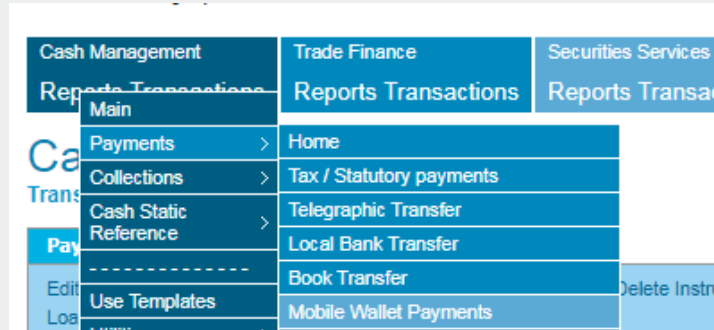


How to Initiate Mobile Wallet Payments in Straight2Bank Classic

1

Log into Straight2Bank and navigate to Cash Management > Transactions > Payments > Mobile Wallet Payments:



2

Insert the initial parameters as

- Customer Reference (accepts 15 characters only). This is an optional field. Any narrative inserted in this field is printed in the client's account statements thus making them easy to reconcile
- Payment / Value Date. Click the calendar icon and select the desired debit date
- Company Name. Click on the dropdown menu to select the company name that will be debited by the transaction. This applies where multiple companies are linked to one Straight2Bank profile
- Debit Account. Click on the dropdown menu to select the source account that will be debited by the transaction

3

Click *Search Payees / Beneficiaries* under Payee / Beneficiary. Payees that have been setup and authorized before will be displayed. Otherwise, Straight2Bank will display No Records Found. Click on *Create New Payee / Beneficiary* to set up a new payee for the first time:

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4

The New Payee / Beneficiary page will be displayed. Populate the mandatory parameters as follows:

- Payee ID. This is simply a “nickname” or a “short name.” Straight2Bank uses that to identify the beneficiary being created
- Service Provider: Choose MPESA
- Payee / Beneficiary Name: Insert the Beneficiary’s full name
- Account Number; Insert the Beneficiary’s full mobile number 2547XXXXXX (**NO** plus + sign)
- Country / Market. Select Kenya as the Beneficiary’s country
- Zip Code: leave this BLANK
- Choose *Update Payee/beneficiary Table* - Select the checkbox to make the Beneficiary available for future payments. If the checkbox is left blank, Straight2Bank will not save the beneficiary
- Save Payee/Beneficiary

5

Populate the Amount parameters as follows:

- Debit Currency - Choose KES
- Gross Amount. Insert the payment amount, the maximum one can send using **Mpesa** is Ksh 70,000 per transaction. Click on any blank spot on the page so that Straight2Bank picks the payment amount
- Leave the payment details blank

6

A payment reference number starting with letter “Q” will be displayed. Click on *Request for Authorisation* or *Authorise Instruction* if you are an Authoriser.

Instruction Completed

Instruction Q0002592 has been saved with a status of Complete

Payment Reference	Customer Reference	Import Reference	Type	Payee/Beneficiary	Payment/Value Date	Debit Date	Payment Currency	Total Amount (Payment Currency)	Exchange Rate	Debit Currency	Total Amount (Debit Currency)	Debit Account	To (A
Q0002592	PIBCKE0466A02875		RTGS	TEST102 LIMITED	14/10/2019	14/10/2019	KES	500,000.00	1.0000000000	KES	500,000.00		

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For further assistance, our Support Team is available 24/7 through the following channels:

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