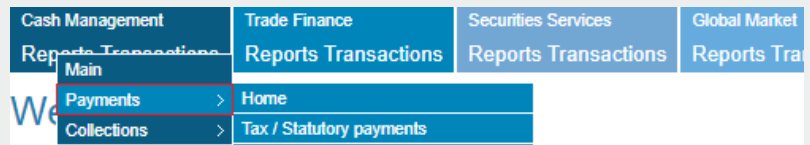


# How to Initiate KRA payments in Straight2Bank Classic

1

Log into Straight2Bank and navigate to Cash Management > Transactions > Payments > Tax / Statutory Payments:



2

Insert the initial parameters as; follows:

**Payments Tasks**  
 Edit / Complete Instructions | Assign FX Rates | Undo FX Rates | Delete Instructions | Batch Instructions | Edit / Undo Batches | Stop Payment of Instruction | Outgoing Stop/Cancel Instructions | Load Template | Manage Templates | Request For Quote  
 Payments Home |

**Tax / Statutory payments** \* Indicates Mandatory Field

Customer Reference :  Enter desired Customer Reference here. The narration entered will be captured in the company's account statement.

**Debit Information**

Payment Center \* : KE-NBO  
 Note: Changing the Payment Center will clear any entered data.

Payment/Value Date \* : 07/01/2020 Debit Date \* : 07/01/2020 Company name appears here

Company Name \* :  Company a/c number appears here

Debit Account \* : SCBLKENXXX- -KE Check The Balance

Payment/Tax Sub Type \* : Select Click on Select, and then choose between Domestic and Custom Tax

3

After choosing between Domestic and Customs Tax, enter the remaining details as follows:

\* When the payment reference number is only numerical, initiate the payment as a domestic tax payment and not customs tax.

**Tax / Statutory payments** \* Indicates Mandatory Field

Customer Reference :

**Debit Information**

Payment Center \* : KE-NBO  
 Note: Changing the Payment Center will clear any entered data.

Payment/Value Date \* : 07/01/2020 Debit Date \* : 07/01/2020

Company Name \* :

Debit Account \* : SCBLKENXXX- -KE Check The Balance

Payment/Tax Sub Type \* : Kenya Domestic Tax

**Payment Details**

E-Slip number \* : 2020191234567890

Currency \* : KES

Payment Amount \* : 100.00

Note: For non Customs and Domestic Tax payments, please use other payment types as appropriate based on the beneficiary account / bank

**Payee/Beneficiary Information**

Payee/Beneficiary \* : Kenya Revenue Authority

Payee/Beneficiary Account \* : 0108023908300

Enter eSlip Number and payment amount. This information is available from the iTax portal

Click on Validate. Straight2Bank will either receive a positive, or a negative response from KRA.

Where a positive response is received, click on Complete Instruction, and request the approver(s) to authorize and send the payment to Bank.

Print Instruction Save As Draft Complete Instruction Clear Cancel

# How to Initiate KRA payments in Straight2Bank Classic

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# 4

Where a negative response is received, or the Tax / Statutory Payments option is unavailable, please reach our Support Team through the following channels for further assistance:

For further assistance, our Support Team is available 24/7 through the following channels:  
Email: [Businessclient.Service@sc.com](mailto:Businessclient.Service@sc.com) | Phone: +254 020 329 3901 / +254 703 093 901

