



## KYC Updation form for Non-Individuals

Dear Sir / Madam,

**Ref Bank Account No:**

**(Please also include credit card or loan account number no if any):** \_\_\_\_\_

We hereby declare that the information given below, with respect to our above mentioned bank account is true and correct. We also confirm that the attached documents for the purpose of verification including photograph, as applicable, are presently valid and true. We hereby authorize the bank to update their records based on the details submitted here.

**Entity Name:**

**Date of Incorporation/Establishment:**

**Registration Number:**

Given below is our Registered Address

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Trading Address (If same as Registered Address)

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We will notify the bank, as and when there is a change in any of our business address, by giving a request along with the required documents at the nearest branch.

Given below are our contact details:

Registered Office Phone Number	Alternate Phone Number

Income Tax Permanent Account	Nature of Business

Details of all Authorized Signatories / Directors or Trustees / Individual shareholders / beneficiaries holding 10 % and above shareholding /all partners / proprietor / all office bearers (any change in signatory should be supported by self attested photo ID/ADD proof along with the appropriate resolution for appointment of signatories)

SNo	Name	DOB	Nationality	PAN No	Current Residential Address	Designation Director / Partner / Proprietor / Office Bearers / Trustees (Fill as appropriate)	Signator y (Y/N)	Beneficial Owner (Holding 10% &above rights in Share/ Capital/Profit / Voting Rights)

1. The details mentioned above will be applicable to all relationships that you hold with the bank
2. The address on this declaration should be same as in the supporting documents enclosed.
3. Use photocopy of this document if there are more signatories/directors/shareholders to the account.

Thanking You,

*(to be signed as per account operating mandate)*