standard chartered

STANDARD CHARTERED PLC
(Incorporated as a public limited company in England and Wales with limited liability)

Computershare

All Correspondence to:
Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

Shareholder Reference Number

Your Communications – Your Choice

Dear Shareholder,

We are pleased to welcome you as a new shareholder and thank you for investing in Standard Chartered PLC ("the Company"). Please log onto our website **sc.com/en/investors/shareholder-information** for more information about the Company, to find share price information, and to access the shareholder pages including the latest copy of our annual and half year reports.

Shareholder Documentation

To assist us with our commitment to the environment and our focus on cost control, we encourage you to manage your shareholding online at www.computershare.com/hk/investors. Before using this facility you will need to contact the Company's branch registrar at 2862 8555 in advance before registering with the Investor Centre.

You will not automatically receive a hard copy of the annual report, half year report, or other shareholder documentation, you will instead be sent a notification that the documentation is available to view on the Company's website. This initiative is about shareholder choice and if you would like to receive hard copy documentation please complete the form below.

Dividend

You may also find it convenient to have your Hong Kong dollar cash dividends paid direct to your bank account. If so please complete the cash mandate form below.

We offer the option of US Dollars or sterling which can be elected online via **www.computershare.com/hk/investors**.

Commitment to change simple things in our everyday lives cumulatively makes a significant contribution to environmental protection; your support is very much appreciated and will help make a difference.

Thank you.

Amanda Mellor
Group Company Secretary

Please use a black pen. Print in CAPITAL letters inside the boxes as shown in this example.

A	B	C	1	2	3	X

Receive email notifications when your shareholder communications are available online

By providing your e-mail address you will not receive paper copies of annual reports or any other shareholder communications that are available electronically. Instead you will receive emails advising you when and how to access documents online.

Please submit your e-mail address by visiting our Investor Centre website: www.computershare.com/hk/ecomms
Alternatively enter your e-mail address below and send this form in the enclosed reply paid envelope.

CCS8744

E-mail Address

@

Or, Receive a printed version of all your communications

To receive an English printed version of the annual report and other shareholder communications please cross the box opposite and send this letter back to us in the enclosed reply paid envelope. ☐

To receive a Chinese printed version of the annual report and other shareholder communications please cross the box opposite and send this letter back to us in the enclosed reply paid envelope. ☐

If you take no action

If we do not receive a response within 28 days, shareholder communications will be supplied to you online. Information on accessing your shareholder communications will be sent to you in the post.

Complete this section if you want future dividends payments made directly to a bank.

DIVIDEND MANDATE

This dividend instruction is applicable to Hong Kong dollar dividends only. Payment in accordance with these instructions will discharge the Company and registrar from any further liability.

Name of Bank
Branch / Address
Account No.

Computershare Hong Kong Investor Services Limited cannot accept responsibility in the event that the Account Number quoted by you is incorrect. If you do not complete this section or the form is incomplete, unsigned or invalid in any other way, you will continue to receive payments by cheque. Neither the Company nor the registrar will be responsible for delays in crediting payments to your nominated account as a result of transaction procedures or errors by any financial institution.

You must sign this form as follows in the spaces provided.

Joint Holding: The signatures of all joint holders, executors or administrators are required.

Power of Attorney: To sign under Power of Attorney, you must have already lodged an original or certified copy of the Power of Attorney with the registrar. If you have not previously lodged this document for notation, please attach it to this form when you return it.

Please note that Computershare Hong Kong Investor Services Limited requires a photocopy Power of Attorney to be certified under the Powers of Attorney Ordinance (Cap.31). It must be certified in ink on every page by the donor, or by a solicitor or stockbroker, to state that it is a true and complete copy of the original. Computershare Hong Kong Investor Services Limited cannot accept a photocopy that has not been certified in ink on every page.

Companies: In the case of a corporation this form should be signed by two authorised signatories (e.g. director and company secretary) stating their capacity. Alternatively, this form can be signed by a director in the presence of a witness who attests the signature or under its common seal.

Please Sign

In the case of joint holders ALL must sign.

DD / MM / YY

Signature (1)

Signature (2)

Signature (3)

Signature (4)

Note: This form is issued only to the addressee(s) and is specific to the class of security and the unique designated account printed hereon. This personalised form is not transferable between different (i) account holders; (ii) classes of security; or (iii) uniquely designated accounts. The Company and registrar accept no liability for any instruction that does not comply with these conditions.

Access your shareholdings online

Investor Centre is our free, secure self service website, where you can communicate and transact electronically with us regarding your holding.
Please provide us with your email address securely online

- **View your share balance**
- **View your payment and tax information**
- **Make proxy elections for general meetings**
- **Make dividend elections at time of dividend**

For information on all the services available, visit www.computershare.com/hk/investors today. It's the fast and simple way to manage your shareholdings

The privacy and security of your personal data is taken very seriously and at all times the share issuer and registrar will comply with the prevailing laws and regulations governing confidentiality, data protection and security of information. For more information on how your personal data is processed and your privacy rights, a privacy notice is available on the share issuer's website sc.com/hk/privacy-policy-statement.
For more information on how your personal data is processed and your privacy rights, you should check with the share issuer.