

21<sup>st</sup> Nov 2017

Dear Valued Clients,

To fulfill the regulator's new requirement of cash deposit by proxy, Standard Chartered Bank (China) Limited will implement new process from 1<sup>st</sup> Jan 2018.

For any cash deposit by proxy, following documents are required over the counter;

- A/C holder's ID;
- Proxy's original ID;
- Delegation of Authority signed by account holder:
  - Original document is required;
  - Following information is need in the Delegation of Authority:
    - Name, ID type & ID Number of account holder;
    - Name, ID type & ID Number of Proxy;
    - Authorized Transaction type, Period, Account Currency, Account Number and Transaction Amount.

The original proof of lineal relatives between account holder and proxy is also need for FCY cash deposit in Chongqing Branches as per Chongqing regulator's requirement.

For any assistance or more information, please get contact with your relationship manager or call our 24 hour customer service hotline:

8008208088 (Fixed Line)

400 888 8083 (Mobile)

(86-755) 2589 2333 (Overseas)

Thanks for your continued trust and support to us.

Yours sincerely  
Standard Chartered Bank (China) Limited