Authority to operate
Generally on an Account

To the Manager
Standard Charted Bank Botswana Ltd

Branch…… Date……

I/We have given my/authority and procuration to…….....
……...

(1) To draw and sign Cheques,
"make and sign Promissory Notes,
'accept Bills of Exchange,
"complete and sign Bankers Orders to pay,
for debit of my/our banking account(s) in your books, whether the account(s) be in credit or otherwise.

(2) To endorse Cheques,
"endorse Drafts and Promissory Notes,
"draw and endorse Bills of Exchange,
"discharge Money Orders, Postal Orders and Fixed Deposit Receipts.

Insert 'he/ she/ they

and I/We declare that ……..has/have my/our authority to encash or piace to credit of my/our banking account(s) all such Cheques, Drafts, Promossory Notes, Bills of Exchange, Money Orders, Postal Orders and Fixed Deposit Receipts, and to deal with the proceeds as he/she/they may think fit.

(3) To apply for and obtain:-
Particulars as to the state of my/our account(s)
The statement and paid vouchers

(4) To sign he usual Certificate showing the balance or state of my/our account(s).

(5) To operate generally on my/our account(s) specified below:

Type of account…….. Number
……..
……..
……..
……...

(6) To withdraw from the Bank safe custody and security items held on my/our behalf and to sign the Bank's form of receipt thereof to open, examine or obtain particulars to any such item.

Insert 'his/ Her/

The Bank is hereby authorized and requested to accept ……signature(s) on my/our behalf in all such acts as binding me/us until such time as I/We give the Bank notice to the contrary in writing.

Witnesses: **Name of account**

(1)…… ……
(In block letters)

(2)…… ……
(Signature)

N.B.-Delete inapplicable words or clauses. Such deletions are to be initialed by signatory and witnesses.

Specimen Signature **…….**