

## **Staff Banking Consent Form**

### **Part A: Opening a Staff Bank Account (for new Staff)**

When you join Standard Chartered, if you do not already have a Standard Chartered bank account, you are required to open a Staff bank account for receipt of your salary. There is a dedicated "Staff Banking" team to assist you in handling your banking relationship with Standard Chartered. Human Resources (HR) does not ordinarily share your personal data with Staff Banking.

If you would like HR to share your data with the Staff Banking and/or Lending Operations team to facilitate the opening of your Staff account, you may provide your consent here. Your consent is optional and you may revoke your consent at any time in writing.

To make this process as seamless as possible for you, Staff Banking would like to contact you to arrange a meeting with you to set up your account. They also require your basic employment-related personal data for this purpose. With your consent, HR will provide Staff Banking and/or Lending Operations with your name, start date, job grade, as well as your contact details as provided below.

#### **Staff Response**

I consent to HR providing my name, start date, telephone number, email address, and job grade for the purpose of contacting me to prepare my Standard Chartered Staff bank account opening.

My preferred contact details are as follows:

Telephone number (please insert): \_\_\_\_\_

Email address (please insert) : \_\_\_\_\_

### **Part B: Applying for Lending Products (for all Staff)**

Whilst you are employed by Standard Chartered, if you apply for a product such as a credit card, you will be required to provide Staff Banking with evidence of certain personal data. In such cases and with your consent, HR will provide Staff Banking and/or Lending Operations with your address, the name of the SCB entity you are or are to be employed by, your work address, grade, whether you are employed on a permanent or contract basis, your salary (including details of commission paid and fixed component), whether you are employed on local or expatriate basis and your employment pass number (if applicable). Please note, this does not mean that HR will update Staff Banking and/or Lending Operations whenever your personal data changes.

#### **Staff Response**

I consent to HR providing Staff Banking and/or Lending Operations with my address, SCB employing entity and address, my grade and other terms of my employment, namely whether I am on permanent or contract terms, my salary (including details of commission paid and fixed component), whether I am on local or expatriate terms and my employment pass number (if applicable) for the purposes of facilitating my application for a lending product.

### **Privacy Statement**

The use of your personal data in your banking relationship with Standard Chartered will be governed by the Privacy Statement at [sc.com/sg/privacy](http://sc.com/sg/privacy) and the prevailing terms and conditions governing my accounts available at [sc.com/sg/personal-banking-terms-conditions.html](http://sc.com/sg/personal-banking-terms-conditions.html).

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Peoplewise ID: \_\_\_\_\_

Date: \_\_\_\_\_