

# Application for Interbank GIRO



For (i) GIRO Payment of Standard Chartered **Mortgage Loans** or

(ii) Standing Instruction of Inward Fund Transfer into Standard Chartered **Savings / Current Account**

- Please fill in the form with clear handwriting.
- Use of correction fluid is not allowed, please counter-sign against any amendment made on the form.
- Processing for New Instruction / Amendment to Existing Instruction may take 4-6 weeks for interbank transfers and 3-5 working days for internal transfers, please continue to make payment until we confirm with you in writing upon successful setup.

## Part 1 For Applicant's Completion (Please tick where appropriate)

**NEW Instruction**

**Amendment to Existing Instruction**

**Debit From**

Bank	
<small>(Name of Financial Institution)</small>	
My/Our Account Name(s)	
My/Our Account No.	
NRIC/Passport Number	

**Credit To**

Name Of Billing Organisation	<b>Standard Chartered Bank (Singapore) Limited ("SCBSL")</b>
SCBSL Customer's Name	
SCBSL Customer's Account No.	
SCBSL Customer's Reference No.	

**Payment Type:**

Transfer Amount (S\$)	
Frequency Payment:	Monthly / Quarterly / Half-Yearly / Yearly

**Customer's Reference Number is:**

- the 8-digit loan account number for Mortgage Loan payment
- NRIC / passport number / account number for Standing instruction of Inward Fund Transfer

(This is only applicable for Standing Instruction of Inward Fund Transfer)

Date of First Payment (dd/mm/yyyy)	
Date of Final Payment (mm/yy)	

**Cancellation of Existing Instruction**

My/Our NRIC/Passport No.	
SCBSL Account No.	
Debiting Bank Account No.	

Date of Final Payment (dd/mm/yy)	
Transfer Amount (S\$)	
SCBSL Customer's Reference No.	

**Important:**

- I/We hereby instruct the Debiting Bank to process SCBSL's instructions to debit my/our account.
- The Debiting Bank is entitled to reject SCBSL's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Debiting Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- I/We consent to the Debiting Bank's and SCBSL's collection, use, disclosure and processing of my/our information and particulars in this form, in accordance with applicable laws, for the purpose of processing my/our application and effecting this debit instruction in accordance with applicable laws and otherwise in accordance with the Debiting Bank's or (as the case may be) SCBSL's privacy policy.
- This authorisation will remain in force until:
  - the Debiting Bank's written notice sent to my/our address last known to the Debiting Bank;
  - upon the Debiting Bank's receipt of my/our written revocation; or
  - upon the Debiting Bank's receipt of the notice of expiry from SCBSL.
- I/We agree to be bound by all terms and conditions in this form and those governing my/our relationship with each of the Debiting Bank and SCBSL. If there is any inconsistency, the Debiting Bank's or (as the case may be) SCBSL's terms & conditions shall prevail.

My/Our Signature as per Debiting Bank's signing mandate  
For Thumbprints, please approach the branch with your identification

Date

## Part 2 For Billing Organisation's Completion (SCBSL Account Services)

BIC	Billing Organisation's Account No.
<b>S C B L S G S G X X X</b>	

Billing Organisation's Customer Reference No.

## Part 3 for Financial Institution's completion

To: Standard Chartered Bank (Singapore) Limited

This application is hereby REJECTED (Please tick  accordingly) for the following reason(s):

- Signature/Thumbprint# differs from Financial Institution's records
- Signature/Thumbprint# incomplete/unclear
- Account operated by Signature/Thumbprint#

- Amendment(s) not countersigned by customer
- Wrong account number
- Others, Please specify \_\_\_\_\_



Name of Bank Officer

Authorised Signature/Date

\* Please delete where applicable

Standard Chartered Bank (Singapore) Limited  
Operations Shared Services  
Tampines Central  
P.O. Box 0393  
Singapore 915214



Business Reply Service  
Permit No. 03609

Postage will  
be paid by  
licensee. For  
posting in  
Singapore and  
Malaysia only.



#### **DIRECT DEBIT AUTHORISATION FOR PAYMENT OF SCBSL BANKING FACILITIES**

- 1) Processing of your GIRO instruction may take 4 to 6 weeks from receipt of your application.
- 2) Please continue to pay the amount due by Cheque, Phone Banking, Internet Banking, Cash, Cash Deposit Machine or AXS, until you receive our written confirmation that your GIRO instruction has been effected.
- 3) If you wish to cancel/alter your GIRO Instruction, kindly notify the Bank at least one month before the payment due date.
- 4) Kindly call our 24-hour Phone Banking Team at 1800 747 7000 if you require further assistance. We will be pleased to assist you.